

North Carolina Board of Funeral Service
1033 Wade Ave., Suite 108, Raleigh, NC 27605
(919) 733-9380 Fax (919) 733-8271

APPLICATION FOR COURSE APPROVAL

Date: _____

Provider Name _____

Address _____

City, State, Zip _____

Contact _____ Phone # _____

Course Title _____

Date of Course _____ Time of Course _____

Location of Course _____

Clock Hours _____ Registration fee _____

Course Instructor(s) Name (If not currently approved, attach Instructor Information form BFS CE-3) with attachments _____

Will this course be open to all licensees of this board No Yes

Anticipated Licensee Attendance _____

Indicate type of continuing education course for which approval is sought:

Preneed Legislative Crematory

Laws & Rules Grief/Death/Dying Other

ATTACHMENTS AS PRESCRIBED BY 21 NCAC 34B .0411

- Cover sheet describing who course is designed for and the course objectives
- Content outline or brochure
- Instructor information form (BFS CE-3) if not previously approved
- Course materials including handouts (2 complete copies)
- In considering this application, the Board may request additional information to assure total compliance with all laws and rules pertaining to Continuing Education.

Check here if this course will be repeated and attach a separate schedule BFS CE-5 & CE-5A for each presentation. This form is for consideration of one CE course. Board policy requires a separate application form for each course.

Pursuant to 21 NCAC 34B .0411 this application must be submitted at least thirty (30) days prior to the course offering.